

TOWN OF NASHVILLE ORDINANCE
98-1

Section 1: This ordinance is entitled the "Town of Nashville Fiscal Management Ordinance". The purpose of this ordinance is as follows:

Section 2: The Town Board of the Town of Nashville has the specific authority, powers and duties pursuant to sec. 60.10, 60.20, 60.22, 60.23, 60.40, 60.41, 60.42, 60.44, 60.45, 60.46, 60.47, 60.90, 66.04 66.15, 66.60, 74.12, Chapters 67 and 70, (1995-96) WI State Statutes, to manage, supervise and direct the fiscal operations of the Town of Nashville and to develop, maintain and implement a fiscal management system for the Town of Nashville.

Section 3: The Town Board of the Town of Nashville has, by adoption of this ordinance, confirmed the specific statutory authority, duties and powers of the Town of Nashville, its officers, its employees and its agents as established by the above noted chapters and this ordinance to manage, supervise and direct the fiscal operations of the Town of Nashville and to develop, maintain and implement a fiscal management system for the Town of Nashville.

Section 4: The fiscal year for the Town of Nashville is the calendar year.

Section 5: The Town Board of the Town of Nashville shall adopt an annual budget.

Section 6: No claim, account or demand for payment against the Town of Nashville shall be paid until a voucher has been filed with or prepared by the Town Clerk of the Town of Nashville. All claims, accounts and demands for money shall be filed with the Town Clerk of the Town of Nashville. The Town Board of the Town of Nashville shall approve or disallow any claim made under Sec. 893.80 WI State Statutes. All checks shall require three signatures, the Town Chairman, the Town Clerk and the Town Treasurer.

Section 7: Any bills and vouchers may be paid by the Town Treasurer of the Town of Nashville without approval of the Town Board if the Town Clerk reviews and approves in writing each bill or voucher as a proper charge against the Town of Nashville Treasury and after the Town Clerk determines:

1. Funds are available under the Town Budget to pay the bill or voucher.
2. The item or service covered by the bill or voucher has been duly authorized.
3. The item or service covered by the bill or voucher has been supplied or rendered in conformity with the authorization.
4. The claim appears to be a valid claim against the Town of Nashville.

The Town Clerk shall file, at least monthly, with the Town Board a written list of claims approved, the date paid, name of claimant, purpose and amount of claims approved. The Clerk can demand proof of compliance with the above noted (1-4) prior to approval.

Passed and dated this 23rd day of February 1998.

Joanne Tacopina
Attest: Joanne Tacopina, Clerk

Chuck Sleeter
Chuck Sleeter, Chairman

Robert VanZile
Robert VanZile, Supervisor

Duane Marshall
Duane Marshall, Supervisor

Mary Torgerson
Mary Torgerson, Treasurer